



**Wednesday, March 13, 2024  
Regular Meeting**

**Administration Building  
4567 Route 9 North  
Howell, New Jersey 07731**

**7:00 PM**

**At 7:00 PM the Board will convene to Public Session and may convene to Executive Session when needed and will return to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note Board Meeting is recorded for future possible airing on the district and other media venues.**

**A. Call to Order**

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<b>Subject</b>	<b>1. Notice of Meeting</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	A. Call to Order
Access	Public
Type	Procedural

The Regular Meeting of the Howell Township Board of Education will be held at 7:00 PM on March 13, 2024, in the Main Meeting Room of the Administration Building, 4567 Route 9 North, Howell, New Jersey. At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975).

The meeting may be viewed through the district website.

Mrs. Cristy Mangano, Board President  
Dr. Stephen M. Levine, Board Vice President  
Mrs. Martianne Degliuomini, Board Member  
Mrs. Alexandria Langenberger, Board Member  
Dr. Denise Lowe, Board Member  
Mrs. MaryRose Malley, Board Member  
Mr. Joseph Mauer, Board Member  
Mrs. Jennifer Okerson, Board Member  
Mr. Ira Thor, Board Member

<b>Subject</b>	<b>2. Board Goals</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	A. Call to Order

Access Public  
Type Procedural

## Howell Township Board of Education Strategic Plan Aligned Goals

### Governance

Ensure the use of data to monitor progress towards district mission, vision, and goals.

### Learner Success

Improve academic, social, and emotional growth for all children, especially student populations disproportionately impacted by the pandemic and related causes.

### Equity

Enact culturally proficient practices and ensure equity and access in an actively inclusive learning community.

### Boardsmanship

Enhance governance through procedures that sustain trust between board members.

### Finance

Preserve educational priorities through fiscally responsible governance and diligent budgeting.

**Subject** 3. Statement to the Public  
Meeting Mar 13, 2024 - Regular Meeting  
Category A. Call to Order  
Access Public  
Type Procedural

The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

**Subject** 4. District Goals  
Meeting Mar 13, 2024 - Regular Meeting  
Category A. Call to Order  
Access Public  
Type Procedural

District Goals 23-24

**Learner Success:**

Identify and close learning gaps through explicit instruction, small-group learning experiences, and bolster classroom cultures of learning.

**District Culture & Climate:**

Sustain a positive culture of learning while supporting the social and emotional needs of all members of our school community with an emphasis on equity and culturally proficient practices.

**Community Interaction:**

Invigorate community and district outreach and interaction through a broad spectrum of communication platforms.

**Operations:**

Establish and implement a district-wide plan that maximizes facility utilization, inclusive of attendance boundaries that will optimize opportunities for all learners.

**Subject**

**5. Roll Call**

Meeting

Mar 13, 2024 - Regular Meeting

Category

A. Call to Order

Access

Public

Type

Procedural

**Subject**

**6. Salute to Flag**

Meeting

Mar 13, 2024 - Regular Meeting

Category

A. Call to Order

Access

Public

Type

Procedural

**Subject**

**7. Statement of Mission and Vision Statement**

Meeting

Mar 13, 2024 - Regular Meeting

Category

A. Call to Order

Access

Public

Type

Procedural

**Subject**

**8. Announcement by President**

Meeting Mar 13, 2024 - Regular Meeting  
Category A. Call to Order  
Access Public  
Type

Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on March 6, 2024.

## B. Comments

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**Subject 1. Board President's Comments**  
Meeting Mar 13, 2024 - Regular Meeting  
Category B. Comments  
Access Public  
Type Information

## C. Recognitions

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**Subject 1. Student/Staff Recognitions**  
Meeting Mar 13, 2024 - Regular Meeting  
Category C. Recognitions  
Access Public  
Type Information

1. Middle School North 8th Grade Boys Basketball Monmouth County Champions
2. Middle School North 8th Grade Girls Basketball Monmouth County Champions
3. Howell Optimist Club Oratorical and Essay Contest Winners

## D. Reports

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**Subject 1. Superintendent's and Board Secretary's Reports**  
Meeting Mar 13, 2024 - Regular Meeting  
Category D. Reports  
Access Public  
Type

1. Progress Towards District Goals
2. Superintendent Update
3. Suspensions

Administrative File Attachments  
[Progress Towards District Goals 2023-2024.pdf \(885 KB\)](#)

## E. Committee Updates and Liaison Reports

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<b>Subject</b>	<b>1. Updates and Reports</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	E. Committee Updates and Liaison Reports
Access	Public
Type	

### File Attachments

[Draft 2-27-24 Finance Minutes.pdf \(118 KB\).](#)

[3-4-24 Finance Minutes.doc \(55 KB\).](#)

[Draft minutes February 21 2024 \(002\).pdf \(97 KB\).](#)

[Education Committee Meeting DRAFT Minutes 2-26-2024.pdf \(118 KB\).](#)

[3-6-24 Draft Ops Minutes.pdf \(135 KB\).](#)

## F. Discussion Items

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<b>Subject</b>	<b>1. Discussion Items May Result In Board Action</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	F. Discussion Items
Access	Public
Type	Discussion

1. Policy 8601.1-Requirements to Meet Pupils at Bus Stop

## G. Recess

## H. Comments from Public

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<b>Subject</b>	<b>1. Public Comment Statement</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	H. Comments from Public
Access	Public
Type	Information

The Board uses Public Comment as an opportunity to listen to Public Comments. It is not intended to be used to debate issues or to enter into a question-and-answer session as this formal procedure provides respect for members of the public who may wish to speak. In accordance with its Bylaw, the Board will limit each speaker's comments to 3 minutes. The Board does not recognize proxies or the practice of sharing of time with another speaker. Each speaker needs to be recognized and called by the presiding officer. In accordance with Bylaw 0167, please sign in at one of the locations this evening with your full name, home address and other information needed to allow the district to contact you to respond to your comments if needed after this evening. The Presiding Officer or designee will use this list to call up residents that supplied their full name and

address by their full name to speak during each Public Comment session. Please remember all comments are to be directed to the Presiding Officer, and not individual Board Members or members of Administration. Once your three minutes have expired, please step away from the podium so the next member of the Public can have a chance to speak as well. We understand certain matters can invoke strong emotional feelings on both sides of the issue. The Board will maintain a level of decorum toward all speakers. Everyone is expected to maintain their own courtesy and civility toward the Board, Administration and more importantly, towards each other. Calling out, shouting down or disruption by any resident in the audience will not be answered or tolerated. Anyone that cannot abide by that will be asked to leave the room (or the meeting). As reflected in our policy, each Public Comment portion of the meeting tonight is 45 minutes with the President being the official timekeeper. Please note, some of the time during our second public comment section will be used for comments sent in via email. Since not all issues before the Board can be resolved immediately the Board will not be responding to issues raised during Public Comment, however, we may seek additional information so Mr. Isola or one of the other administrators can look into the matter. This allows for as many people as possible to speak during our meetings. We thank you in advance for your cooperation.

<b>Subject</b>	<b>2. Public Comments</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	H. Comments from Public
Access	Public
Type	Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

## **I. Executive Session**

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<b>Subject</b>	<b>1. Enter into Executive Session</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	I. Executive Session
Access	Public
Type	Action
Recommended Action	<p>WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Howell Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and</p> <p>WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session at 7:00 PM to discuss matters that are permissible for discussion in Executive Session; and</p> <p>WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.</p>

NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. HIB
2. Contract Discussion

**Subject** **2. Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session**

Meeting Mar 13, 2024 - Regular Meeting

Category I. Executive Session

Access Public

Type Information

## **J. Minutes and Correspondence**

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**Subject** **1. Minutes**

Meeting Mar 13, 2024 - Regular Meeting

Category J. Minutes and Correspondence

Access Public

Type Action, Minutes

Recommended Action Approve the minutes of the February 7, 2024 Regular Board of Education Meeting and Executive Session minutes, as attached.

Minutes [View Minutes](#) for Feb 7, 2024 - Semi-Annual Public Hearing on Violence and Vandali

**Subject** **2. Correspondence**

Meeting Mar 13, 2024 - Regular Meeting

Category J. Minutes and Correspondence

Access Public

Type Information

Correspondence received by the Board will be noted for the record and will be maintained on file in the office of the Board Secretary.

## **K. Unfinished Business**

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**Subject** **1. Unfinished Business**

Meeting Mar 13, 2024 - Regular Meeting

Category K. Unfinished Business

Access Public

Type Discussion

## L. Enrollment

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<b>Subject</b>	<b>1. December 2023 and January 2024</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	L. Enrollment
Access	Public
Type	Action (Consent)
Recommended Action	Enrollment, December 2023 and January 2024

### File Attachments

[January 2024 Enrollment.pdf \(67 KB\)](#)

[December 2023 Enrollment.pdf \(66 KB\)](#)

## M. New Business - Consent Agenda as Recommended by the Superintendent of Schools

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<b>Subject</b>	<b>1. Approval of Consent Agenda</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	M. New Business - Consent Agenda as Recommended by the Superintendent of Schools
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve consent agenda and any addenda items as recommended by the Superintendent of Schools. [Abstentions to items will be noted in the minutes.]

## N. 0000 Bylaws-Consent Agenda

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<b>Subject</b>	<b>1. Readoption of Bylaws</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	N. 0000 Bylaws-Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Readoption of Bylaws.

BYLAWS 0000.02 - Introduction
BYLAWS 0110 - Identification
BYLAWS 0120 - Authority and Powers
BYLAWS 0131 - Bylaws, Policies and Regulations
BYLAWS 0132 - Executive Authority
BYLAWS 0141 - Board Member Number and Term



BYLAWS 0142 - Board member Qualifications, Prohibited Acts and Code of Ethics

BYLAWS 0142.1 - Nepotism

BYLAWS 0143 - Board Member Election and Appointment

## **O. 1000 Administration-Consent Agenda**

### **P. 2000 Programs - Consent Agenda**

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#### **Subject 1. Approval of Hospital Instruction**

Meeting Mar 13, 2024 - Regular Meeting

Category P. 2000 Programs - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approval of New Hope I.B.H.C. to provide hospital instruction at a cost of \$600.00 per month for students, as needed.

#### **Subject 2. Approval of Hospital Instruction**

Meeting Mar 13, 2024 - Regular Meeting

Category P. 2000 Programs - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approval of Princeton HealthCare System, DBA Penn Medicine Princeton Health to provide hospital instruction at a cost of \$65.00 per hour, up to 10 (ten) hours per week for students, as needed.

#### **Subject 3. Approval of Learning Acceleration Software**

Meeting Mar 13, 2024 - Regular Meeting

Category P. 2000 Programs - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the purchase of the following learning acceleration software Freckle by Renaissance, PEPPM Contract #533902-124 at a cost of \$91,587.36 (ARP ESSER III Grant Funded):  
Science – Grades 2-8  
ELA/Math – Grades 5 & 8

#### **Subject 4. Approval of Job Descriptions for Pre-School Expansion**

Meeting Mar 13, 2024 - Regular Meeting

Category P. 2000 Programs - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the required Pre-School Expansion job description as recommended by the Education Committee at the February 26, 2024 meeting.

Administrative File Attachments  
[PRESCHOOL FAMILY WORKER.pdf \(36 KB\)](#)

**Subject 5. ARP ESSER III Grant Application Amendment**

Meeting Mar 13, 2024 - Regular Meeting

Category P. 2000 Programs - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the submission of the ARP ESSER III Grant Application Amendment with a total grant amount of \$3,908.12.

## **Q. 3000 Professional Staff - Consent Agenda**

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**Subject 1. Appointment of Teacher**

Meeting Mar 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Kayla Kalafsky to the position of Special Education Teacher at Memorial, at Step 1 BA, \$57,800, prorated, effective March 28, 2024. (Rpl. C. Milchman- Resignation)

**Subject 2. Approval of LOA for Teacher**

Meeting Mar 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Alyssa Baran, Special Education Teacher at Adelpia School:

LEAVE	FROM	THOUGH
Medical Leave	March 5, 2024	April 23, 2024
Without Pay	(6 weeks as needed)	
With Benefits		

**Subject 3. Appointment of Substitute Limited Employment Contract**

Meeting Mar 13, 2024 - Regular Meeting  
Category Q. 3000 Professional Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Approve Kimberly Puleo to the position of Itinerant School Counselor, effective April 8, 2024 through June 30, 2024, at a salary of \$46,240.00, prorated. (Substitute Limited Employment Contract) (Rpl. S. Glynn- LOA). \*PENDING CRIMINAL HISTORY

**Subject 4. Approval of LOA Extension for Teacher**

Meeting Mar 13, 2024 - Regular Meeting  
Category Q. 3000 Professional Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Approve the following leave of absence extension for Courtney Hubert, Preschool Teacher at Adelphia:

<b>LEAVE</b>	<b>FROM</b>	<b>THROUGH</b>
Ext. Medical Leave	March 25, 2024	April 23, 2024
Without Pay		
With Benefits		

**Subject 5. Appointment of Substitute Limited Employment Contract Extension**

Meeting Mar 13, 2024 - Regular Meeting  
Category Q. 3000 Professional Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Approve the extension of Nancy Santos to the position of Preschool Teacher at Adelphia, effective March 25, 2024 through April 19, 2024 at a salary of \$46,240.00, prorated. (Substitute Limited Employment Contract) (Rpl. C. Hubert- LOA).

**Subject 6. Appointment of Substitute Limited Employment Contract**

Meeting Mar 13, 2024 - Regular Meeting  
Category Q. 3000 Professional Staff - Consent Agenda

Access	Public
Type	Action (Consent)
Recommended Action	Approve Matthew Jacobs to the position of Social Studies Teacher at Middle School North, effective March 25, 2024 through May 31, 2024, at a salary of \$46,240.00, prorated. (Substitute Limited Employment Contract) (Rpl. K. Amey- LOA). *PENDING CRIMINAL HISTORY
<b>Subject</b>	<b>7. Resignation of Teacher</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	Q. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Accept, with regret, the resignation of Travis Salim, Itinerant Music Teacher, effective April 26, 2024.
<b>Subject</b>	<b>8. Retirement of BCBA</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	Q. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Accept, with regret, the retirement of Maureen Rubin, Itinerant BCBA, effective July 1, 2024.
<b>Subject</b>	<b>9. Retirement of Teacher</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	Q. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Accept, with regret, the retirement of Patricia Del Galdo, Health and Physical Education Teacher at Greenville, effective July 1, 2024.
<b>Subject</b>	<b>10. Retirement of Teacher</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	Q. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)

Recommended Action Accept, with regret, the retirement of Richard Rioux, Itinerant Music Teacher, effective July 1, 2024.

**Subject 11. Retirement of Teacher**

Meeting Mar 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the retirement of Nicoletta Siccone, Itinerant Art Teacher, effective July 1, 2024.

**Subject 12. Retirement of Teacher**

Meeting Mar 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the retirement of Sheri DeCorso, Health and Physical Education Teacher at Land O'Pines, effective July 1, 2024.

**Subject 13. Retirement of Teacher**

Meeting Mar 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the retirement of Patricia Kuzma, Special Education Teacher at Middle School South, effective July 1, 2024.

**Subject 14. Retirement of Teacher**

Meeting Mar 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the retirement of Eileen Levine, Special Education Teacher at Middle School North, effective July 1, 2024.

**Subject 15. Approval of LOA Extension for Speech Correctionist**

Meeting Mar 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence extension for Miriam Weiss, Speech Correctionist at Memorial:

LEAVE	FROM	THROUGH
Ext. Maternity Leave	May 22, 2024	June 30, 2024
Without Pay		
Without Benefits		

**Subject 16. Appointment of Substitute Limited Employment Contract Extension**

Meeting Mar 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the extension of Marnie Morabito to the position of Speech Correctionist at Memorial School, effective May 22, 2024 through June 30, 2024 at a salary of \$46,240, prorated. (Substitute Limited Employment Contract) (Rpl. M. Weiss- LOA).

**Subject 17. Appointment of New Teacher Mentor(s)**

Meeting Mar 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following New Teacher Mentor(s) for the 2023-2024 school year:

NAME	MENTOR/SCHOOL	PAYMENT
Claire Haviland	Kelley Gilligan/ Adelphia	\$262.50
Matthew Jacobs	Allison Bishop/ MSN	\$150.00
Danielle Herrera	Patricia Pickering/ Ardena	\$150.00
Kayla Kalafsky	Keri Wright/ Memorial	\$225.00

**Subject**                    **18. Approval of High Intensity Tutoring Interventionists**

Meeting                    Mar 13, 2024 - Regular Meeting

Category                    Q. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the attached list of staff members for the High Intensity Tutoring Interventionists at a rate in accordance with the grant. (High Intensity Tutoring Grant Funded)

File Attachments  
[HIT Grant 3 13 2024.pdf \(35 KB\)](#)

**Subject**                    **19. Approval of Classroom Observation(s)**

Meeting                    Mar 13, 2024 - Regular Meeting

Category                    Q. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the following list of individual(s) to complete their hourly classroom observation requirements in the Howell Township Public Schools:

NAME	TIME	SCHOOL
Faith Cerreta, The College of New Jersey	March 14, 2024-June 20, 2024 20 Hours Observation	Jennifer Guerrino, Itinerant
Paige Coulahan, Georgian Court University	March 14, 2024 - May 4, 2024 50 Hours Observation	Nicole Garofalo, MSS
Keith Raposa, Georgian Court University	March 14, 2024 - May 4, 2024 50 Hours Observation	Lisa Petrillo, MSS

**Subject**                    **20. Extension of Increase of Time**

Meeting                    Mar 13, 2024 - Regular Meeting

Category                    Q. 3000 Professional Staff - Consent Agenda

Access                    Public

Type Action (Consent)

Recommended Action Extend the increase of time for Gretchen Worrall, Itinerant Registered Nurse, from 29 hours per week to not to exceed 40 hours per week, effective March 14, 2024 through April 10, 2024. (Rpl. G. Brennan - Retirement)

**Subject 21. Approval of Staff Transfer(s)**

Meeting Mar 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the attached list of staff transfers for the 2024-2025 school year:

File Attachments  
[24-25 Certified Staff Transfers for 3-13-24 BOE Mtg.pdf \(64 KB\).](#)

**Subject 22. Approval of Extended School Year Program**

Meeting Mar 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve the attached staff to work the 2024 Extended School Year Program, Faculty meeting June 27, 2024, July 1, 2, 3, 2024 (Mon-Wed) July 10-12, 2024 (Mon-Friday) July 15-August 8, 2024 (Mon-Thurs) (IDEA Grant Funded or General Fund) (contingent upon sufficient enrollment). \*Pending Criminal History

File Attachments  
[ESY Teacher Positions 2024.pdf \(46 KB\).](#)

**Subject 23. Transfer of Social Worker**

Meeting Mar 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the transfer of Lee Dugar, Itinerant Social Worker, to the position of Preschool Community Parent Involvement Specialist (CPIS) effective April 1, 2024.

**Subject 24. Approval of Internship(s)**



Meeting Mar 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to complete their internship(s) requirements in the Howell Township Public Schools for the 2023-2024 school year: \*PENDING CRIMINAL HISTORY

NAME	TIME	SCHOOL
Shaina Mirsky* University of Cincinnati	April 1, 2024 - June 30, 2024 Internship	Sarena Berkowitz, Land O' Pines

**Subject 25. Approval of Substitute Teacher(s) \$115 Per Day**

Meeting Mar 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2023-2024 school year at the rate of \$115 per day, as needed. \*PENDING CRIMINAL HISTORY/CERTIFICATION

Kaylee Smith*	Danielle LaMacchia*
Maribeth O'Brien*	Volha Korbutyak*
Jamie Holminski*	Shams Menkarious*
Mackenzie Martinovitch*	

**Subject 26. Approval of Substitute Teacher(s) \$130 Per Day**

Meeting Mar 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2023-2024 school year at the rate of \$130 per day, as needed. \*PENDING CRIMINAL HISTORY

Elysia Altiero*	Kelli Lord*
Tracy Early*	Matthew Jacobs*

**Subject**                    **27. Amendment of Substitute Salary Upgrade(s)**

Meeting                    Mar 13, 2024 - Regular Meeting

Category                    Q. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Amend the salary for Kayla Kalafsky, Substitute Teacher, from \$115 per day to \$130 per day, effective March 1, 2024 (obtained teaching certificate).

**Subject**                    **28. Approval of Tuition Reimbursement**

Meeting                    Mar 13, 2024 - Regular Meeting

Category                    Q. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the reimbursement of 50% of the tuition cost for the attached graduate course(s) being taken during the 2023-2024 School year. The attached staff member(s) shall be reimbursed consistent with contract upon the successful completion of the course(s):

Goals                    [To attract, motivate, retain and invigorate talent teams to influence a community of learners.](#)

File Attachments  
[Tuition Reimbursement 3.13.24.pdf \(51 KB\)](#)

**Subject**                    **29. Continuing Education Unit Courses and Staff Members to Teach Courses**

Meeting                    Mar 13, 2024 - Regular Meeting

Category                    Q. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the following Continuing Education Seminars/Workshops and staff members to develop and teach the CEU Seminars/Workshops listed, for the Spring 2024 session, contingent upon sufficient enrollment:

First Name	Last Name	School	Title	CEU	Instruct	Develop	Total Stipend

Mary	Liberatore	MSN	Mentoring the Mentor-Get Certified to be a District Mentor	1.0	N/A-Annual Course offered by Mentor Liaison, as part of role	N/A-Annual Course offered by Mentor Liaison, as part of role	N/A-Annual Course offered by Mentor Liaison, as part of role
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**Subject 30. Authorization of Workshop Mileage and Registration**

Meeting Mar 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

File Attachments  
[Copy of Workshop Spreadsheet Master List.pdf \(56 KB\)](#)

**R. 4000 Support Staff - Consent Agenda**

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**Subject 1. Transfer of School Office Assistant**

Meeting Mar 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the transfer of Corrie Lenardo from the position of School Office Assistant at Middle School North, to the position of Central Office Secretary at Step 8, \$49,000, prorated, of the 12-Month Central Office Secretary salary guide, effective April 1, 2024. (Rpl. R. Antonaccio- Retirement)

**Subject 2. Appointment of Paraprofessional(s) for Special Education**

Meeting Mar 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following to the position of Paraprofessional(s) for Special Education, at Step 1, \$28,675, prorated. \*PENDING CRIMINAL HISTORY

<b>NAME</b>	<b>SCHOOL</b>	<b>EFFECTIVE</b>
Jennifer Dominguez	Itinerant	3/14/2024
Ashley Cataneo*	Griehling	3/14/2024
Cristina Arrigo	Memorial	3/14/2024

**Subject**                    **3. Appointment of Paraprofessional(s) for Preschool**

Meeting                    Mar 13, 2024 - Regular Meeting

Category                    R. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Appoint the following to the position of Paraprofessional(s) for Preschool, at Step 1, \$28,675, prorated. \*PENDING CRIMINAL HISTORY

<b>NAME</b>	<b>SCHOOL</b>	<b>EFFECTIVE</b>
Rosebeth Curtis*	Taunton	3/18/2024

**Subject**                    **4. Approval of Extended School Year Program Paraprofessional**

Meeting                    Mar 13, 2024 - Regular Meeting

Category                    R. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action, Action (Consent)

Recommended Action                    Approve the attached staff to work the 2024 Extended School Year Program, Faculty meeting June 27, 2024, July 1, 2, 3, 2024 (Mon-Wed) July 10-12, 2024 (Mon-Friday) July 15-August 8, 2024 (Mon-Thurs) (IDEA Grant Funded or General Fund) (contingent upon sufficient enrollment). \*Pending Criminal History

File Attachments  
[ESY Paraprofessionals 2024.pdf \(38 KB\)](#)

**Subject**                    **5. Transfer of Bus Aide**

Meeting                    Mar 13, 2024 - Regular Meeting

Category                    R. 4000 Support Staff - Consent Agenda

Access                    Public

Type Action (Consent)

Recommended Action Approve the transfer of Luz Meza Villatoro, Bus Aide to the position of Paraprofessional for Special Education at Adelphia retroactive to March 4, 2024.

**Subject 6. Resignation of Paraprofessional**

Meeting Mar 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Ashley Osborn, Paraprofessional for Preschool at Land O'Pines, effective March 19, 2024.

**Subject 7. Approval of LOA for Paraprofessional**

Meeting Mar 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Jessica Bonczek, Paraprofessional for Preschool at Land O'Pines School:

LEAVE	FROM	THROUGH
Maternity Leave	March 11, 2024	March 20, 2024
With Pay	(8 sick/personal days)	
With Benefits		
Medical Leave	March 21, 2024	May 6, 2024
Without Pay	(5 weeks)	
With Benefits		
Family Leave	May 7, 2024	June 30, 2024
Without Pay	(6 weeks)	
With Benefits		

**Subject 8. Approval of LOA for Paraprofessional**

Meeting Mar 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Kimberlee DelPrete, Paraprofessional for Preschool at Greenville School:

LEAVE	FROM	THROUGH
Family Leave	February 12, 2024	June 30, 2024
Without Pay	(8 weeks as needed)	
With Benefits		

**Subject 9. Retirement of Paraprofessional**

Meeting Mar 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the retirement of Eileen McIllvaine, Paraprofessional for Special Education at Ramtown, effective July 1, 2024.

**Subject 10. Approval of Staff Transfer(s)**

Meeting Mar 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the attached list of staff transfers for the 2024-2025 school year:

File Attachments  
[24-25 Support Staff Transfers for 3-13-24 BOE Mtg.pdf \(55 KB\)](#)

**Subject 11. Approval of Translator/Interpreter(s)**

Meeting Mar 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following Translator/Interpreter(s) for the 2023-2024 school year at \$30 per hour, based on need and availability.

Laura Tortorelli	Leyla Torres-Cruz
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**Subject**                    **12. Approval of Substitute School Secretary(s)/Office Assistant(s)**

Meeting                    Mar 13, 2024 - Regular Meeting

Category                    R. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended            Approve the following to the position of Substitute School Secretary(s)/Office  
Action                    Assistant(s) for the 2023-2024 school year at the rate of \$105 per day, as needed.  
\*PENDING CRIMINAL HISTORY

Ruth Claudio*	Gina Karnick*
Stefanie Durnin*	Shams Menkarious*

**Subject**                    **13. Approval of Substitute Paraprofessional(s)**

Meeting                    Mar 13, 2024 - Regular Meeting

Category                    R. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended            Approve the following to the position of Substitute Paraprofessional(s) for the 2023-  
Action                    2024 school year at the rate of \$105 per day, as needed. \*PENDING CRIMINAL HISTORY

Luz Meza Villatoro	Ashley Cataneo*
Joy Seymour*	Rosebeth Curtis
Taylor Volante*	Kerry Cocanower*
Shams Menkarious*	

**Subject**                    **14. Resignation of Sub Cafeteria Aide**

Meeting                    Mar 13, 2024 - Regular Meeting

Category                    R. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action Accept, with regret, the resignation of Jacqueline Payton, Sub Cafeteria Aide with the Buildings & Grounds Office, effective February 5, 2024.

**Subject 15. Approval of Transfer of Cafeteria Aide**

Meeting Mar 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the transfer of Janet Honig, Cafeteria Aide at Taunton School, to the position of Substitute Cafe Aide, at a rate of \$15/hr, effective February 12, 2024.

**Subject 16. Appointment of Substitute Cafeteria Aides**

Meeting Mar 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following Substitute Cafeteria Aides at a rate of \$15.00/hr for the 2023-2024 school year: PENDING CRIMINAL HISTORY REVIEW

Maria Gogliormella
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Lauren Sclafani
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**Subject 17. Resignation of Cafeteria Aide**

Meeting Mar 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Jessica Gallo, Cafeteria Aide at Taunton School, effective March 6, 2024.

**Subject 18. Approval of Black Seal Stipend**

Meeting Mar 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public



Type	Action (Consent)
Recommended Action	Approve Clayton Baxter to receive a Black Seal License stipend of \$200.00 for the 2023-2024 school year, effective March 1, 2024, prorated.
<b>Subject</b>	<b>19. Resignation of Hourly Custodian</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	R. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Accept, with regret, the resignation of George DiFazio, Hourly 10-2 Custodian at Taunton School, effective February 27, 2024.
<b>Subject</b>	<b>20. Resignation of Hourly Delivery</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	R. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Accept, with regret, the resignation of Michael Mortenson, Hourly Delivery with the Buildings and Grounds Department, effective April 1, 2024.
<b>Subject</b>	<b>21. Appointment of Grounds Personnel</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	R. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Appoint Kyle Chorowiec to the position of Full-Time Grounds Person for the 2023-2024 school year, at Step 1, \$34,250, prorated, effective March 14, 2024.
<b>Subject</b>	<b>22. Appointment of Bus Drivers</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	R. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)

Recommended Action Appoint the following to the position of Bus Driver for the 2023-2024 school year on Step 1 of the Bus Driver Salary Guide at a rate of \$24.44 per hour; PENDING CDL LICENSE.

Goals Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

Stephen Keown
Ryland Berry

**Subject 23. Appointment of Bus Aides**

Meeting Mar 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following to the position of Bus Aide for the 2023-2024 school year on Step 1 of the Bus Aide Salary Guide at a rate of \$15.37 per hour:

Goals Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

First Name	Last Name	Notes
Autumn	Killmer	Retroactive to 3/4/24
Jill	Longhi	PENDING CRIMINAL HISTORY

**Subject 24. Resignation of Bus Aides**

Meeting Mar 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignations of the following Bus Aides with the Transportation Department:

Name	Effective Date
Diane Grisanti	February 7, 2024
Kaitlin Vazquez	February 14, 2024
Laurel Bentley	February 15, 2024
Abigail Berghoff	March 11, 2024

## S. 5000 Pupils - Consent Agenda

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**Subject**                      **1. Affirm HIB Report**

Meeting                      Mar 13, 2024 - Regular Meeting

Category                      S. 5000 Pupils - Consent Agenda

Access                      Public

Type                      Action, Action (Consent)

Recommended Action                      Affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying findings as reported at the February 7, 2024 Board Meeting.

**Subject**                      **2. Approval of Tuition Students - Freehold Borough Schools**

Meeting                      Mar 13, 2024 - Regular Meeting

Category                      S. 5000 Pupils - Consent Agenda

Access                      Public

Type                      Action, Action (Consent)

Recommended Action                      Accept tuition from Freehold Borough Public Schools for 2 McKinney-Vento eligible displaced students to attend the Howell Township Schools for the balance of the 2023-2024 school year.

School-Grade	Program	Tuition	Transportation
Ramtown-Gr. 3	LLD	\$24,321.00	\$715.90 (Annual)
MSS - Gr. 7	CI	\$40,966.00	\$2,935.20 (Annual)

**Subject**                      **3. Approval of Out of District Placement - The Rugby School**

Meeting                      Mar 13, 2024 - Regular Meeting

Category                      S. 5000 Pupils - Consent Agenda

Access                      Public

Type                      Action, Action (Consent)

Recommended Action                      Approve the program tuition for a special education student for the 2023-2024 school year, at the rate of \$86,431.10/\$398.30 per diem, plus applicable transportation costs.

## T. 6000 Finances - Consent Agenda

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**Subject**                      **1. Bills and Claims Submitted by Board Secretary**

Meeting                      Mar 13, 2024 - Regular Meeting

Category                      T. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the payment of all bills and claims as shown for the periods February 1, 2024 to February 15,2024, February 16, 2024 to February 29, 2024 and March 1, 2024 to March 13, 2024 have been certified by the Board Secretary and filed in the Board Office.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of March 13, 2024 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.

File Attachments

[Bills and Claims 2-1-24 to 2-15-24.pdf \(514 KB\)](#)  
[Bills and Claims 2-16-24 to 2-29-24.pdf \(432 KB\)](#)  
[Bills and Claims 3-1-24 to 3-13-24.pdf \(526 KB\)](#)

**Subject 2. Approval of January 2024 Board Secretary and Treasurer Reports**

Meeting Mar 13, 2024 - Regular Meeting

Category T. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the attached Board Secretary and Treasurer Reports for January 2024.

I, Ronald Sanasac, School Business Administrator, Board Secretary certifies that as of January 31,2024, no line item has been overextended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



File Attachments

[Treasurer Report.pdf \(36 KB\)](#)  
[Board Secretary Report.pdf \(1,116 KB\)](#)

**Subject 3. Tentative Base Budget**

Meeting Mar 13, 2024 - Regular Meeting

Category T. 6000 Finances - Consent Agenda

Access Public

Type	Action (Consent)
Recommended Action	Approve the submission of the 2024-2025 Tentative School Budget to the Monmouth County Executive Superintendent of Schools as recommended by the Finance Committee at the March 4, 2024 Finance Committee Meeting.
Goals	Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

**1. Approval Tentative Base Budget**

BE IT RESOLVED that the tentative budget be approved for the 2024-2025 School Year using the 2024-2025 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	TOTAL
2024-2025 Total Expenditures	\$131,201,046	\$18,066,398	\$ 64,801	\$149,332,245
Less: Anticipated Revenues	\$44,278,531	\$18,066,398	- 0 -	\$62,344,929
Taxes to be Raised	\$86,922,515	- 0 -	\$ 64,801	\$86,987,316

And to advertise said tentative budget in the paper of record in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Howell Board of Education Administration Building located at 4567 Route 9, Howell, New Jersey on Monday, May 6, 2024 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2024-2025 School Year.

**Adjustment for HEALTH CARE COSTS**

BE IT RESOLVED that the Howell Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$904,924. The additional funds will be used to pay for the additional increases in health benefit premiums.

**Capital Reserve Withdrawal – Other Capital Projects**

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Other Capital Projects in the amount of \$10,000,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

**Maintenance Reserve Withdrawal**

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$3,120,763 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

**Travel and Related Expense Reimbursement 2024-2025**

WHEREAS, the Howell Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Howell Board of Education established \$100,000 as the maximum travel amount for the current school year and has expended \$22,412.52 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$100,000 for the 2024-2025 school year.

**Subject**                      **4. Pre K Budget Aid Workbook**

Meeting                      Mar 13, 2024 - Regular Meeting

Category                    T. 6000 Finances - Consent Agenda

Access                      Public

Type                         Action (Consent)

Recommended Action                      Approve the submission of the 2024-2025 Preschool Expansion Aid Budget Planning Workbook in the amount of \$15,905,935.

**Subject**                      **5. NJSBA Spring Conference**

Meeting                      Mar 13, 2024 - Regular Meeting

Category                    T. 6000 Finances - Consent Agenda

Access                      Public

Type                         Action (Consent)

Recommended Action                      Authorize the registration of Board Members and Administration to attend the New Jersey School Boards Association Spring Conference, Conference Center at Mercer County College, on Friday, May 10, 2024, 9:30 a.m. - 4:00p.m., at a cost of \$99.00 per person, in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines. (Poll will be taken at meeting for attendance).

Each board member will recuse themselves on voting on his/her attendance.

**Subject**                      **6. Approve Special Counsel**

Meeting                      Mar 13, 2024 - Regular Meeting

Category                    T. 6000 Finances - Consent Agenda

Access                      Public

Type                         Action, Action (Consent)

Recommended Action                      Approve Jodi S. Howlett, Esq., of Machado Law Group, as Special Counsel for the school year ending June 30, 2024, at the rate of \$165.00per hour.

**Subject**                      **7. School Year 2022-2023 Audit**

Meeting                      Mar 13, 2024 - Regular Meeting

Category T. 6000 Finances - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action At the recommendation of the Finance Committee, accept the 2022-2023 audit (Annual Comprehensive Financial Report and Auditor's Management Report attached).

File Attachments  
[ACFR.pdf \(3,519 KB\)](#)  
[AMR.pdf \(265 KB\)](#)

**Subject 8. Purchasing and Pricing Cooperatives**

Meeting Mar 13, 2024 - Regular Meeting  
Category T. 6000 Finances - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Approve participation in the following Purchasing and Pricing Cooperative:  
• National BuyBoard

**Subject 9. Aldrich School - Control Joint Repairs**

Meeting Mar 13, 2024 - Regular Meeting  
Category T. 6000 Finances - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Approve Proposal # 5061116 for Aldrich School Control Joint Repairs, to Weatherproofing Technologies, Inc. 3735 Green Rd. Beachwood, OH 44122 at a cost of \$8,662.10. (BID # ESCNJ/AEPA 21D)  
Goals [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

File Attachments  
[5061116 -Howell Township SD - Aldrich Elementary School - Control Joint Repairs Proposal Letter 2.21.2024.pdf \(1,234 KB\)](#)

**Subject 10. Middle School South**

Meeting Mar 13, 2024 - Regular Meeting  
Category T. 6000 Finances - Consent Agenda  
Access Public

Type Action (Consent)

Recommended Action Approve Quote # 2070041 for Fire Sprinkler Repairs after Five Year Inspections to City Fire, 733 Ridgedale Avenue, East Hanover, NJ 07936 at a cost of \$5,717.55.

Goals [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

File Attachments  
[City Fire Quote # 2070041 - MSS Sprinkler System.pdf \(89 KB\)](#)

**Subject 11. Middle School South - Solenoid Valve**

Meeting Mar 13, 2024 - Regular Meeting

Category T. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Proposal # 203239 to replace a gas solenoid valve to JMTK LLC/Rand Plumbing, 7 Fairfield Avenue, Little Falls, NJ at a cost of \$5,974.00. (Co-op # HCESC-Ser-20C)

Goals [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

File Attachments  
[Rand Plumbing Proposal # 203239.pdf \(16 KB\)](#)

**Subject 12. Approve Athletic Transportation Quote**

Meeting Mar 13, 2024 - Regular Meeting

Category T. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Athletic Transportation Quote Q11-24T and Quote Q12-24T "Inter-Scholastic Spring Sports Activity Trips for Spring 2023-2024 spilt with multiple contractors: Garas Trans, Perth Amboy, NJ; Hartnett Transit, Lakewood, NJ; Presidential Transportation, Lakewood, NJ: For a total cost of \$26,257.00. See attached route schedule.

Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

File Attachments  
[Q11-24T & Q12-24T Summary.pdf \(505 KB\)](#)



**Subject** **13. Approve the Purchase of Two (2) Dell DM5500 Base Appliance Controllers**

Meeting Mar 13, 2024 - Regular Meeting

Category T. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the purchase of two (2) Dell DM5500 Base Appliance Controllers, in the amount of \$74,130.48 from Dell EMC / Eastern Computer Exchange, for backing up the district's data domain, including installation and five (5) years of support. ESSR Grant Funded.

File Attachments  
[EasternComputerExchg-2401675-domainbckup.pdf \(371 KB\)](#)

**Subject** **14. Approve the purchase of 750 MacBook Air 13" Laptops, 2010 iPads and 600 Apple TVs**

Meeting Mar 13, 2024 - Regular Meeting

Category T. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the purchase of 750 MacBook Air 13" Laptops, 2010 iPads and 600 Apple TVs (inclusive of deployment services) in the amount of \$1,955,206.50, under the PEPPM Apple Contract #535802-001. ESSR Grant Funded.

File Attachments  
[Apple-2401726-DeviceRefresh.pdf \(39 KB\)](#)

**Subject** **15. Award Bid Toilet Room Alterations**

Meeting Mar 13, 2024 - Regular Meeting

Category T. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Award Bid #1-24 Toilet Room Alterations to J&M Quality Contracting, Neptune, New Jersey, in the amount of \$394,000.00 for the installation/modification of toilet rooms at Adelphia and Newbury Schools, as the lowest qualified bid received as recommended by SSP Architecture.

Goals [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

## **U. 7000 Property - Consent Agenda**

<b>Subject</b>	<b>1. Police Athletic League Agreement</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	U. 7000 Property - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve agreement for improvement at the Southard Community Enrichment Center to enhance district and community activity at no cost to the Board.

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## **V. 8000 Operations - Consent Agenda**

## **W. 9000 Community - Consent Agenda**

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## **X. New Business: Non-Consent Agenda Items**

<b>Subject</b>	<b>1. New Business: Non-Consent Agenda Items</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	X. New Business: Non-Consent Agenda Items
Access	Public
Type	Discussion

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## **Y. New Business: Addenda to the Agenda**

## **Z. Comments from the Public**

<b>Subject</b>	<b>1. Public Comments</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	Z. Comments from the Public
Access	Public
Type	Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

<b>Subject</b>	<b>2. May be submitted via email <a href="mailto:publiccommentboemtg@howell.k12.nj.us">publiccommentboemtg@howell.k12.nj.us</a> Please visit the district website <a href="https://www.howell.k12.nj.us">https://www.howell.k12.nj.us</a> for instructions and details prior to the meeting date.</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	Z. Comments from the Public
Access	Public

Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and email comments received may be read into the record, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

## **AA. Closing Items**

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<b>Subject</b>	<b>1. Adjournment</b>
Meeting	Mar 13, 2024 - Regular Meeting
Category	AA. Closing Items
Access	Public
Type	Action
Recommended Action	Motion to Adjourn

RONALD SANASAC  
Assistant Superintendent for  
Business Administration/Board Secretary